

Organised By





ISD 2018 - Practical Guide

Event Location ESA-ESTEC Keperlaan 1 Noordwijk, The Netherlands

Please note

Access to ESA/ESTEC For access to ESTEC and the ISD venue a photo ID (ID or passport) is mandatory.

Parking at ESTEC or in the ESTEC vicinity **will** <u>NOT</u> be possible during the event. Shuttles buses will run from and to Noordwijk and Katwijk. Please consult the <u>shuttle</u> <u>service section</u> for further details.

Event Times

Registration Tuesday, 11 September Wednesday, 12 September

07:30-17:00 07:30-16:30

On-site registration desk open On-site registration desk open

In case of questions regarding your registration, please contact: Maxine Benacom (PROXIMUM Group) at Tel: +33 170 614 685 or Email: <u>info@industryspacedays.com</u>

B2B Meetings and Exhibition

Tuesday, 11 September09:00-18:00Wednesday, 12 September09:00-17:00

When at ESTEC, ISD 2018 event badges have to be worn visibly at all times.



Parking and Shuttle Service

Please note: parking is not permitted at ESTEC or in its vicinity during the ISD

Arriving by car

ISD 2018 visitors travelling by car are advised to park their vehicles in public parking spaces in Noordwijk & Katwijk. Free shuttle buses from various stops will be available (see section "<u>Shuttle Service</u>").

Some general information about public parking possibilities in Noordwijk and Katwijk is available here: <u>Noordwijk</u> <u>Katwijk</u>

Public Parking Katwijk

The parking garage **Boulevard Zeezijde** offers about 650 spaces. Payment is possible with both Maestro debit cards and credit cards. Tickets can be purchased in the parking garage. Parking fees are \notin 1.70 per hour or \notin 10 for a day ticket.

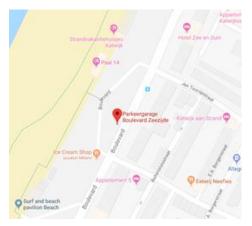
<u>Address:</u>

Parkeergarage Boulevard Zeezijde Boulevard Zeezijde 13 2225 AG Katwijk Zh

Note: please make use of the exit: 'Voorstraat'

Alternatively you could use: **Parkeerterrein De Noordduinen**, a large car park situated at approximately 10-minute walking distance from the ISD shuttle stop in Katwijk. Tickets can be purchased at the vending machine and will cost about \in 1.70 per hour (between 10.00 and 20.30); a day ticket is \in 10.

<u>Address:</u> <u>Parkeerterrein De Noordduinen</u> Noordduinseweg 3 2221 BL Katwijk Zh







Public Parking Noordwijk

A map with an overview of parking spaces in Noordwijk is available <u>here</u>.

In addition various hotels have dedicated car parks. Please check with your hotel for fees and availability.

Shuttle Service

From and to Katwijk

Shuttle Stop: <u>Parkeergarage Boulevard Zeezijde</u>, opposite Hotel "Noordzee" (please make use of the exit "Voorstraat")

<u>11 September</u>

07.15: Departure 1st shuttle bus to ESA (every 10 minutes) 09.00: Departure last shuttle bus to ESA

18.00: Departure 1st shuttle bus to Katwijk (every 10 minutes) 19.45: Departure last shuttle bus to Katwijk

12 September

07.15: Departure 1st shuttle bus to ESA (every 10 minutes) 09.00: Departure last shuttle bus to ESA

16.30: Departure 1st shuttle bus to Katwijk (every 10 minutes) 18.15: Departure last shuttle bus to Katwijk

As of 17.00: Departure shuttle bus to Schiphol (participants have to register for this bus on-site)



From and to Noordwijk

The Noordwijk shuttle buses stop at the following locations:

- Hotel van Oranje (A)
- Hotel Golden Tulip (B)
- Hotel Alexander (C)

<u>11 September</u>

Departure 1st shuttle bus to ESA (every 10 minutes): 07.30 Hotel van Oranje -> 07.34 Golden Tulip -> 07.40 Busstop Alexander Hotel -> 07.45 ESA Departure last shuttle bus to ESA: 08.30 Hotel van Oranje -> 08.34 Golden Tulip -> 08.40 Busstop Alexander Hotel -> 08.55 ESA

18.00: Departure 1st shuttle bus to Noordwijk (every 10 minutes) 19.45: Departure last shuttle but to Noordwijk

Networking dinner - shuttle bus

ISD participants who have purchased a ticket for the ISD networking dinner on 11 September can take the ISD Noordwijk shuttle bus on the day of the event. All ISD shuttle buses to Noordwijk will have an additional stop in the evening and will drop off passengers at "Grand Hotel Huis ter Duin". Shuttle buses with this extra service will start running as of 18:00 on 11 September.

22.15: Departure 1st shuttle bus from "Grand Hotel Huis ter Duin" to Katwijk 23.00: Departure last shuttle bus from "Grand Hotel Huis ter Duin" to Katwijk

12 September

Departure 1st shuttle bus to ESA (every 10 minutes):

07.30 Hotel van Oranje -> 07.34 Golden Tulip -> 07.40 Busstop Alexander Hotel -> 07.55 ESA

Departure last shuttle bus to ESA:

08.30 Hotel van Oranje -> 08.34 Golden Tulip -> 08.40 Busstop Alexander Hotel -> 08.55 ESA

16.30: Departure 1st shuttle bus to Noordwijk (every 10 minutes) 18.15: Departure last shuttle bus to Noordwijk

As of 17.00: Departure shuttle bus to Schiphol (participants have to register for this bus on-site)





ISD venue information

Wifi

Wifi access will be available for all participants.

Network: Industry Space Days Password: ISD-2018

Livestreaming in conference hall

All presentations in the conference hall will be streamed live on the internet.

B2B Meetings on site

The ISD online platform is accessible via the internet and your smartphone, and is available during the event. The application allows attendees to schedule additional meetings on-site and find more potential contacts. Instructions on how to use the tool will be provided at badge-pick up.

Coffee Breaks

During the ISD 2018 refreshments (coffee, tea and water) will be available free of charge to participants wearing name badges.

Lunch

All participants will be assigned a 50-minute lunch slot during which they can visit the ESTEC restaurant. Participants can find their dedicated lunch slot on the back of their ISD badge.

<u>Lunch Slot 1</u>	<u>Lunch Slot 2</u>	<u>Lunch Slot 3</u>
13:00 - 13:50	13:25 - 14:15	13:50 - 14:40

To avoid queues participants are kindly requested to stick to their allocated slots. Lunch is at a participant's own expense.

The restaurant will <u>NOT</u> be open to ISD participants before 13:00.

Cash dispenser

An in-house cash dispenser is available in the ESTEC main building, close to the restaurant.

Cloak room

A cloak room will be available. Coats as well as small suitcases can be dropped off.



Notice of filming and photography

Photographs and/or videos will be taken during the ISD. The conference presentations will be streamed live on the internet.

By taking part in this event you grant the event organisers full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images for communication purposes or other objectives of the Agency. This might include (but is not limited to), the right to use them in its printed and online publicity, social media and press releases. If you do not wish to be photographed or filmed, please inform an event organiser.

Safety & Security Information

- ESTEC's space activities require hazardous materials and equipment. Therefore, hazard-warning signs must be obeyed at all times. Unauthorised access to restricted areas is strictly forbidden.
- ESTEC is a smoke free facility. Smoking is only allowed outside the buildings in designated areas.
- ESA/ESTEC accepts no responsibility for any injury to visitors or loss or damage to their personal belongings during their stay at the ESTEC site.
- Your luggage may be subject to inspection.
- Do not leave any bags unattended. Unattended bags and rucksacks may be removed and inspected for security reasons.
- Your personal access badge has to be worn visibly at all times.
- Instructions of Security Officers have to be followed at all times.

Emergencies

In case of any type of emergency, phone the ESTEC emergency number and provide the following information: your name, location, the nature of the emergency and casualties.

The ESTEC emergency telephone number is **+31 (0)71 -565 3333**.

Evacuation in Case of Fire and Other Emergencies

Emergency instructions are displayed on the walls in all areas. In the event of an emergency evacuation, possibly accompanied by "slow whoop" sounds, please remain calm and follow your host and the green signs to the nearest exit. Proceed to the outside assembly area, the football field, close to the exhibition tent.

Please follow the instructions of ESTEC Security and the ISD team at all times.



Travel Information

Arriving at Schiphol airport

Taxi Brouwer airport shuttle

A shuttle bus from Schiphol airport to ESTEC runs at various times, shown on <u>this</u> <u>website</u>. Tickets can be booked online.

Taxi from the airport

Participants interested in a taxi from Schiphol airport can reserve a taxi with Brouwer Tours at a special rate.

Telephone: +31 71 36 11 000 Tickets can be booked online on <u>this website</u>. Email: <u>info@taxibrouwer.nl</u>

Download the app: Apple Store or Google Play Store

Passengers will be met at the "Meeting Point" at Schiphol. The fare is \in 55,60 from Schiphol to ESTEC. There might be a 20-25 minute waiting time.

Train from the airport

The airport local station is accessible from the terminal building where you can buy your ticket to Leiden Central station (15 minutes). From Leiden Central station, take bus 30 to Katwijk. See the following sites for more information: <u>https://www.arriva.nl/consumers.htm</u> <u>http://9292.nl/en#</u>

Bus from Leiden Central Station

It takes about 25 minutes to go from Leiden Central Station to ESTEC by bus. The bus stops right in front of the entrance. There are four buses per hour for each bus service, (buses 30) throughout the day. Alternatively you could take bus 90 from The Hague Central, which takes you to bus stop 'Schorpioen'. To get from this bus stop to ESTEC is only a five minute walk.



Arriving by car

Parking at ESTEC is <u>NOT</u> possible during the ISD.

Participants are advised to use the parking facilities of their hotel or the public parking possibilities in Noordwijk or Katwijk (see section "Parking and Shuttle Service").



Further information (links):

- ESTEC Shuttle Bus
- <u>Schiphol Airport</u>
- <u>Holland by train (English)</u>
- <u>Holland by train (Dutch)</u>
- <u>Public transport journey planner</u>



Hotels

HOTEL NAME	ADDRESS	<u>WEBSITE</u>	TELEPHONE
Grand Hotel Huis ter Duin	Kon. Astrid Boulevard 5, 2202 BK Noordwijk,	www.huisterduin.com	+31 71-361 9220
Hotel van Oranje (ISD shuttle stop)	Kon. Wilhelmina Boulevard 20, 2202 GV Noordwijk,	<u>www.hotelvanoranje.nl</u>	+31 71 367 6869
Beach Hotel Noordwijk	Kon. Wilhelmina Boulevard 31, 2202 GV Noordwijk aan Zee,	www.beachhotelnoordwijk.nl	+31 71 367 6877
Radisson Blu Palace Hotel	Pickeplein 8, 2202 CL Noordwijk aan Zee,	www.radissonblu.com	+31 71 365 3000
Golden Tulip Noordwijk Beach (ISD shuttle stop)	Koningin Wilhelmina, Boulevard 8 2202 GS, Noordwijk	www.goldentulip.com	+31 71 361 9205
Hotel Alexander (ISD shuttle stop)	Oude Zeeweg 63, 2202 CJ Noordwijk,	www.alexanderhotel.nl	+31 71 361 8900
Prominent Inn Hotel	Kon. Wilhelmina Boulevard 4, 2202 GR Noordwijk	<u>www.prominentinn.nl</u>	+31 71 361 2253
Hotel NH Leeuwenhorst	Langelaan 3, 2211 XT Noordwijkerhout	www.nh-hotels.nl	+31 252 378 888
Golden Tulip Leiden Centre	Schipholweg 3, 2316 XB Leiden, The	www.goldentulip.com	+31 71 408 3500



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Tulip Inn Leiden Centre	Schipholweg 3, 2316 XB Leiden	www.tulipinnleidencentre.nl	+31 71 4083500
Hotel Astoria	Emmaweg 13, 2202 CP Noordwijk	www.hotelastoria.nl	+31 71 361 0014
Hotel De Admiraal	Quarles van Uffordstraat 81, 2202 ND Noordwijk	<u>www.hoteladmiraal.nl</u>	+31 71 361 2460
Heeren Van Noortwyck	Quarles van Uffordstraat 103, 2202 NE Noordwijk aan Zee,	www.heerenvannoortwyck.nl	+31 71 361 2723
Hotel Lekker	Rembrandtweg 7, 2202 AR Noordwijk	www.lekkernoordwijk.nl	+31 71 361 2781
Hotel Royal	Voorstraat 76, 2201 HZ Noordwijk	www.hotelroyal.nl	+31 71 364 6512
Hotel de Koningshof	Golfbaan 66, 2202 TE Noordwijk	www.hoteldekoningshof.nl	+31 71 361 3271
Hotel Zonne	Rembrandtweg 17, 2202 AT Noordwijk	www.hotelzonne.nl	+31 71 361 9600
Hotel de Witte Raaf	Duinweg 117, 2204 AT Noordwijk	www.fletcherhoteldewitteraa <u>f.nl</u>	+31 252 242 900
Badhotel Noordwijk	Julianastraat 32, 2202 KD Noordwijk	<u>www.badhotelnoordwijk.nl</u>	+31 71 362 0340
Holiday Inn Leiden	Haagse Schouwweg 10, 2332 KG Leiden	www.holiday-inn-leiden.nl	+31 71 535 5555
Ibis Leiden	Stationsplein 240- 242, 2312 AR Leiden	www.ibis.com	+31 71 516 0000
Hilton Garden Inn	Willem Einthovenstraat 3, 2342 BH Oegstgeest	www.hiltongardeninn3.hilton .com	+31 71 711 1000